

# Analyze & Evaluate Arguments

1 | Summarize the **REASONS**.  
Explain the author's reasons and decide if they make sense.

2 | Assess the **EVIDENCE**.  
Describe the quantity and quality of the proof.

3 | Identify **PERSPECTIVES**.  
Evaluate the level of balance within the argument.

4 | Investigate the **AUTHOR**.  
Assess author expertise on the topic.