Dear Administrator,

With the goal of helping my students become stronger readers, I am requesting permission and funding to attend **CompCON** this summer with Smekens Education.

This two-day conference will help me start the school year with a personalized calendar for delivering standards-driven comprehension mini-lessons all year long. I’ll receive best-practice instruction from author and literacy expert Kristina Smekens that will allow me to intentionally improve my students’ reading comprehension.

Overall topics include:

* Build a yearlong calendar of reading comprehension strategies.
* Learn to scaffold any skill across multiple days of whole-class instruction.
* Apply reading instruction to a wide variety of text types.
* Incorporate meaningful writing-about-reading experiences all year long.

After considering the topics, I hope you agree that attending CompCON will be a transformative opportunity for the following reasons:

**I will develop a plan for my reading comprehension instruction.**

CompCON was designed to provide attendees with the tools and the time to create a sound yearlong plan for teaching reading. Each day begins with a training session and then transitions to collaboration & planning time in the afternoon with the Smekens team available for personalized support.

**I will be equipped with proven strategies to build strong readers.**

After attending a conference led by Kristina Smekens, teachers leave excited and ready to apply new ideas in their own classrooms. Best-practice research is brought to life through strategies educators can immediately implement when they return to school.

**I will come away with a rejuvenated passion for teaching.**

Over the course of this challenging year, I have poured myself into my students. Attending CompCON will spark my passion for teaching and equip me with the necessary tools to succeed. I’ll be sharpened by fellow educators who also care deeply about reaching students.

I believe attending CompCON will positively impact my instruction and will benefit each of my students. Thank you in advance for considering this investment in my professional growth.

Sincerely,